

Authors' guidelines for Writing Papers to be Included in the Program, Book of Abstracts and Proceedings Book of ISYDE2023

Name SURNAME¹, Name SURNAME¹, Name SURNAME²

¹ Organization 1, City 1 (STATE)

² Organization 2, City 2 (STATE)

Abstract

The abstract (summary) must contain a brief description of the work and not exceed 250 words. The abstract will be made public on the conference website and must be posted in the appropriate area during the submission phase of contributions.

Keywords: enter up to 5 keywords separated by commas

Introduction

It is highly recommended to use this Word template (.docx) for writing the paper. This template already contains the correct basic settings.

The instructions are also given in full in the text that follows. Once you have finished drafting the paper, you should proceed to save it in the format indicated by the call for papers: PDF (only PDF format is allowed!).

The file should be named with Surname-Name of the first Author (e.g. Rossi-Mario.pdf). In case an author submits more than one paper, please add a sequential number to the file name (e.g. Rossi-Mario-1.pdf; Rossi-Mario-2.pdf).

The paper will be printed in the Book of Abstract (Extended Abstract) and in the Proceedings of the Conference (Full Paper) directly "as it is" (camera-ready) without any editorial or graphic intervention and may not exceed the maximum number of pages provided in the 'Call for Paper'.

The maximum number of pages allowed is:

- Extended Abstract: 2 pages;
- Full Paper: from 6 to 14 pages.

The document you are reading contains the styles to be used in writing your paper. For papers that do not meet the stated standards or limits, publication cannot be guaranteed. Please use the preset styles for formatting the text.

Papers must be submitted using the online Conference Management Tool (ConfTool).

From the menu of the conference website, click on >> **CONFERENCE MANAGEMENT TOOL** or go directly to the following link:

<http://www.conftool.com/isyde2023>

You must meet the submission dates given as the deadline by the Steering Committee:

- Extended Abstract: 15 May, 2023;

- Extended Abstract (Final Version): 25 June 2023;
- Full Paper: 30 September 2023.

Papers submitted after the deadlines will not be accepted.

PDF files must be accessible for reading/writing/printing and must not be password protected to allow for any minor corrections or inclusion of graphic elements common to the entire publication (page number, publication title, etc.).

- For the Extended Abstract do not use sections or paragraphs except for the references.
- For the Full Paper use the standard sections: Introduction, Materials and Methods, Results, Discussion, Conclusion, Acknowledgements (if any), References.

Although ISYDE uses a single-column format, please read the Guidelines for Authors of the Journal of e-Learning and Knowledge Society at the following link: https://www.je-lks.org/ojs/index.php/Je-LKS_EN/libraryFiles/downloadPublic/3

In the introduction sketch out the theoretical background by referring to national and international literature and motivate how the contribution fits within that scenario.

Materials and Methods

Specify: subjects/participants; research method; research process; data analysis tools.

Please comply with the following editorial standards:

- 1) A4 size page (20.99 x 20.70 cm) with document margins set to 2.5 cm for all four margins without setting any margins for binding and without any margins for header or footer;
- 2) Text must be justified except for Title, Authors, Affiliation, Formulas and Abstract Title which must be centered;
- 3) Abstract text must not exceed 250 words and be indented left and right by 1 cm.
- 4) Horizontal shifts such as indentations, paragraphs, etc. MUST NOT contain tab, blank or space characters. Horizontal alignments must be defined through format settings;
- 5) The only Font to be used for all text is Times New Roman;
- 6) Title in body 16 normal taking care to balance in the center;
- 7) Paragraphs Title in body 12 bold;
- 8) Paragraph Text in body 11 normal;
- 9) Abstract Title in body 10 bold centered;
- 10) Abstract text in body 10 italics indented left and right by 1.0 cm;
- 11) Keywords text in body 10 with title in bold;
- 12) Do not enter any page number.
- 13) Do not enter notes. Use text;
- 14) Citations: all bibliographical references should be cited in the text according to APA standards (Author, year, p. 0, or pp. 0-01). Ex: (Churchman, 1971, pp. 5-12);
- 15) References: use the standard given in the References section..
- 16) Lists should be formatted as numbered lists only. The number format should be the sequence number followed by a closed round bracket (see lists in this text).

Results

Report the results by discussing them in accordance with the relevant literature.

Formulas

All formulas should be numbered consecutively over the entire text. The formula or equation number should be placed in round brackets as in the example below with the formula centered on the page and the sequential number aligned to the right:

$$E = Mc^2 \quad (1)$$

Use Equation Editor or MathType (or similar) to write the formulas if you write the article in Word.

Figures

Each figure/image must be numbered (Ex: Figure 1) and contain a description (Caption).

Figures must be cited in the text with their own number (Ex. Fig. 1).

The figure can occupy up to 90 percent of the width of the column useful for printing but cannot exceed the printing size of the column for any reason, cannot occupy the space allocated for margins, and must be sufficiently spaced from the text.

The caption should be placed below the figure as in the example.

If possible, a placement at the end or beginning of a page is preferred so as to facilitate layout. For the same reason, it is recommended for those using Word to place the figure in a text box without borders.

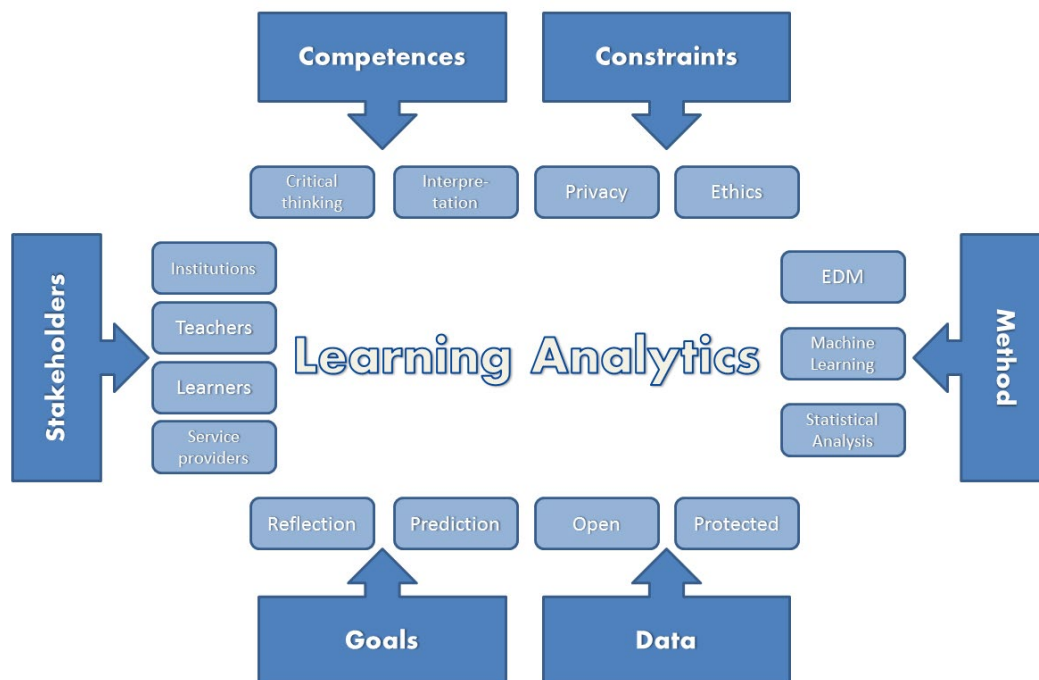


Figure 1 - Example of figure caption (centered body 9)

Tables

Use the same font and body for table elements as for normal text (Times New Roman, 11 pt). Each table should be numbered (Table 1.) and contain a description (caption) as in the example given. Tables must be cited in the text with their own number (Ex. Tab. 1).

The table should occupy no more than 90% of the column width and should be sufficiently spaced from the text. The caption should be placed below the table.

Whenever possible, a placement of the table at the end or beginning of a page is preferred so as to facilitate layout. For the same reason, it is advisable for those using Word to place the table in a text box without borders.

Column 1	Column 2	Column 3	Column 4
Text			

Table 1 – Example of formatting a table within text.

Conclusions

Review the results pointing out their usefulness/usability, again in comparison to the relevant literature, and prospects for development.

The conference editorial board will not make any revisions or undertake any editorial review process.

It is possible to include color figures. For text stick to the color black, avoiding shades of gray.

Write the article in English.

Use only the following titles for paragraphs:

- Introduction;
- Materials and Methods;
- Results;
- Conclusions;
- Acknowledgements (if any);
- References;

Acknowledgements (if any)

Use this section to thank people or institutions that have supported the research directly or indirectly. Any references to funding, grants, etc. can be included in this section.

References

Churchman, C.W. (1971). *The Design of Inquiring System*. New York: Basic Books.

Ivory, J., & Gean, S. (1991). *A paradigmatic Analysis of Contemporary IT development*. European Journal of IT, 1(4), 249-272.